

Reports Changed -
by Office

Key: _____ Reports underscored in red were cancelled.

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OFFICE OF COMMUNICATIONS

Reports Reduction (9)

OFFICE CONTROL NO.	TITLE -- IDENTIFICATION
OC-002	Monthly Report
003	Weekly Staff Meeting Notes
005	Foreign TDY Forecast
006	Foreign TDY Forecast
009	Distribution of Report of Record Material
026	PRA Review
068	Report of Data Processing Equipment Controlled by OC
074	Waiver Forms (COMSEC)
059	Request to Procurement Division for Services

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Reports Reduction (21)

OFFICE CONTROL NO.	TITLE -- IDENTIFICATION
OF-32	<u>Analysis of Delinquent Advances</u>
38	<u>Status of Shortage Cases -- C. & L. Division</u>
40	<u>Losses of Funds Settled by COS -- C. & L. Division</u>
46	<u>Losses of Classified Material and Other Significant Developments -- C. & L. Division</u>
62	<u>Audit Schedules -- ICAD</u>
63	<u>Manpower -- Man Hours Expended -- ICAD</u>
73	<u>PPS Staff Members Bi-monthly Activity Report</u>
87	<u>Financial Report for Briefing Book -- PSAD</u>
154	<u>Liaison Team Report on Open Projects</u>
43	<u>Reports to Congress by Public Law 88-588 on Personal Property Losses -- C. & L. Division</u>
116	<u>Emergency Plan</u>
132	<u>Type II Financial Property Accounting Report</u>
111	<u>Sensitive Indicator Pouch Report -- OF/SE</u>
22	<u>Status of Funds -- Revolutionary Development Cadre</u>
23	<u>Status of Funds -- RDC (with supporting schedules by activity and category)</u>
151	<u>Administrative Plan</u>
28	<u>Report of Inventory Activity of Personal Property Accounts Division</u>
52	<u>Balance of Payments</u>
76	<u>Report of Investigation of Request for Waiver of Claim for Overpayment of Pay -- PPS</u>
112	<u>Report of Office of Finance History Project -- OF/SS</u>
114	<u>Possible Microfilm Usage in Office of Finance -- OF/SS</u>

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Reports Reduction (41)

OFFICE CONTROL NO.	TITLE -- IDENTIFICATION
OL/BFE-7	Status of Overtime
BPS-2	Report of Significant Accomplishments
PS-2	Significant OL Accomplishments
PD-1	Statistical Report
PD-7	Special Monthly Report -- [REDACTED]
PD-14	Contract Procurement Activity
PD-15	Weekly Activity
SD-2	Significant Accomplishments
SD-17	Man Hours
RECD-1	Report of Significant Accomplishments
RECD-9	Report of Activities in Safehouse
RECD-10	<u>Safehouse Utilization</u>
RECD-17	<u>Visual Aids</u>
PSD-9	Significant Accomplishments
PSD-7	Certification of Review of Selected Regulatory Issuances
PSD-15	<u>Night Inspection of PSD Plants</u>
PSD-24	<u>WAE Staff Employee Report</u>
PSD-27	<u>Non Production Hours</u>
LSD-2	LSD Statistical Report
LSD-3	LSD Statistical (Status of Funds)
LSD-8	Motor Pool Assigned Vehicle Status Report
LSD-14	101 Key Box Status Report
PSD-11	[REDACTED]
PSD-13	Cafeteria Committee Report
PMS-5	Inspection Reports
PMS-7	Active Contracts
PMS-8	Security Classification
SD-57	<u>OE Demand and Issue Activity Register</u>
SD-58	<u>Inventory Adjustment Report</u>
SD-59	<u>RIA Stock On-hand Re-evaluation</u>
SD-60	<u>RIA Property In Use Re-evaluation</u>
SD-61	<u>RIA Property On Loan to Others Re-evaluation</u>
SD-80	Cognizant Office T/Allocation 61 Stock Status Report
SD-82	<u>Commo Limited Standard and Obsolete Stock Status Report</u>
SD-84	TSD Condition 3 Stock Status Report
SD-86	No Issue Status Report
SD-88	Inventory Stratification Report
SD-95	<u>Property In-use Acquisition Difference 4251</u>
SD-96	<u>Property In-use Acquisition Difference 4255</u>
SD-97	<u>Property On Loan to Others Acquisition Difference 4255</u>
SD-101	FIIN Nomenclature Run

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Reports Reduction (1)

OFFICE
CONTROL NO.

TITLE -- IDENTIFICATION

OMS-5

Monthly Field Medical Report

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OFFICE OF PERSONNEL

Reports Reduction (55)

OFFICE
CONTROL NO.

TITLE -- IDENTIFICATION

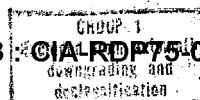
MACHINE REPORTS

SRB 109 A	<u>Credit Union Balance</u>
SRB 112 A, B, C	<u>Projected PSI's Due</u>
SRB 147	<u>Clerical CS Tab</u>
SRB 148	<u>Supergrade List of Position by Office</u>
SRB 152 A&B	<u>Recruitment Requirements by Office</u>
SRB 161 C	<u>Language Capabilities by Office</u>
SRB 173 F, H, N, P	<u>Years of Agency Service by Office for SA's</u>
SRB 172 A, B, C, D	<u>Age and Grade Gain and Loss</u>
SRB 205 C	<u>Manpower OV/UN of Communicators</u>
SRB 206 C	<u>Manpower Study of Communicators</u>
SRB 208 A	<u>Recruitment Requirement Monitor</u>
SRB 210 A	<u>DDI Alpha/Off List</u>
SRB 218	<u>Alpha "D" Designees</u>
SRB 219 A&B	<u>Retirement Projection</u>
SRB 223 A&B	<u>"D" Retirement Projection</u>
SRB 230 E&F	<u>Alpha "D" designees for Medical Code</u>
SRB 400 A, B, C, D	<u>Credit Union Lists</u>

MANUAL REPORTS

SRB 001 A	<u>Grade Distribution by Office</u>
SRB 001 B	<u>Grade Distribution by SD</u>
SRB 001 C	<u>Grade Distribution by Location</u>
SRB 004	<u>BiWeekly Ceiling Status Report</u>
SRB 019	<u>F.Y. Consultant Report</u>
SRB 026	<u>PSOSR</u>
SRB 031	<u>Quarterly Separations by SCC</u>
SRB 031 A	<u>F.Y. Separation Summary by SCC</u>
SRB 034	<u>SS Grade Distribution</u>
SRB 042	<u>Women In Higher Level Positions</u>
SRB 048	<u>Characteristics of Professionals</u>
PAB 001	<u>GS-12 & Above Separations Report</u>
SPD 001	<u>Skills Bank Report of Applicant Files</u>
SPD 002	<u>Cable Sec Strength Ceiling Report</u>
SPD 003	<u>CTP Activities Report</u>
R&P 001	<u>Report of CTP Separations</u>
SRB 023	<u>Non-Ceiling Personnel Categories</u>
SRB 005	<u>CS Grade Distribution (Reduced in size)</u>
SRB 018	<u>Combined Civ & Mil Status Report (# of copies)</u>
SRB 025	<u>Country Strength Report (Q to SA)</u>
SRB 028	<u>Placement Progress Report (# of copies)</u>
SRB 030	<u>Quarterly Gains & Losses (Q to Ann)</u>
SRB 033	<u>S-I-R SD's Assigned to the CS (Reduced in size)</u>

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OFFICE OF SECURITY

Reports Reduction (5)

OFFICE CONTROL NO.	TITLE -- IDENTIFICATION
05-003	<u>Mid-Career Status Report</u>
004	Status of Funds
008	Weekly Personnel Report
080	"Specie" Automated Systems
081	"Specie" Automated Systems
073	<u>Annual Review of Motor</u>

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OFFICE OF TRAINING

Reports Reduction (8)

OFFICE CONTROL NO.	TITLE -- IDENTIFICATION
OTR-16	Weekly Activities Report
OTR-17	End of Course Reports
ISS-31	Agency Training Record -- EOD Delinquent Listing
ISS-52	Training Category Transactions Errors
ISS-53	Training Category Dictionary
ISS-54	Internal Training Statistical Report by Office
ISS-55	External Training Statistical Report by Office
ISS-56	Internal Training by CT Program

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Reports Reduction (3)

OFFICE
CONTROL NO.

TITLE -- IDENTIFICATION

A&RC - 1
RAB - 7
RAB - 9

Monthly Activity Report
Forms Management Status Report
Annual Records Inventory